

OLRCB Petition for Office

The following three (3) fields: Candidate, Office Position, & Oregon County are fillable when accessed online from the OLRCB website. For legibility purposes, please type your info in these fields before printing this form.

NOTE: Adobe Acrobat Reader™ (freeware) will **NOT** allow you to save the form with data you have filled in. Saving the form **INCLUDING** the added data requires the installation of Adobe Acrobat Professional™ software.

I, _____,

wish to run for the position of _____
for the Oregon League of Rabbit & Cavy Breeders.

I live in _____ County, Oregon.

I understand this petition must be signed by seven (7) voting members in good standing. This petition must be signed by me and returned to the OLRCB Secretary no later than October 1st.

Signature of members:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Signed by _____

Date _____

Received by _____
OLRCB Secretary Signature

Date _____

Please Return to:

Caroline Sullivan
OLRCB Secretary
2580 Maple Street
Myrtle Point, OR 97458

Petition Deadline: October 1st



Requirements & Expectations for OLRCB Officers and Directors

This fall 2011, the following OLRCB Offices are open for election: Vice President, Secretary, and 3 Director Positions. OLRCB members are encouraged to download a nomination form and turn it in to the OLRCB Secretary by the October 1st deadline.

In keeping with the tradition of serving the members of the OLRCB, the following office descriptions and duties are presented in order that all candidates for office have a clear idea of what is expected of them should they be successful in their bid for office.

OLRCB Vice-President

The Vice-President shall, at the request of the President, assist the President in his/her duties, and shall perform all duties of the President in the event of his/her absence or disability. In case of vacancy in the office of President, the Vice-President shall succeed him/her in office.

Additionally, the Vice-President serves as Chair for the **OLRCB Hall of Fame Committee**. Below is a description of that committee and its process:

OLRCB Hall of Fame Service Award Guidelines...

Beginning in 2005, the Oregon League of Rabbit and Cavy Breeders instituted the "Hall of Fame" Service Award to be awarded at the annual League Banquet in conjunction with the OLRCB State Convention and Show. Following are the guidelines for nomination and selection of "Hall of Fame" awardees...

Selection Committee

Committee to include League **Vice President**, one current League Board member appointed by League President and three members in good standing appointed by League President. The committee may consider more than one candidate at a time. All candidates will be afforded confidential and respectful consideration by the Selection Committee.

Candidate Requirements

Ten-year continuous membership in good standing. No fewer than six testimonials from members having no less than five years continuous membership in good standing. One testimonial from an affiliated club in good standing. Candidates will be considered by Selection Committee who will then pass recommendation on to League Board of Directors for consideration. All members of the Board must participate in making the decision. Deceased candidates may be considered by the Selection Committee as worthy without the candidate having met other criteria; i.e., length of membership and testimonials. **Nomination Forms are due to the OLRCB Selection Committee by April 15 of the current year.**

OLRCB Secretary

The Secretary shall file application for an Annual Charter with the ARBA (Due January 1st of each year, with absolute deadline of March 1st of each calendar year). The Secretary shall receive all membership dues, send out membership cards, and keep membership records. The Secretary shall conduct all correspondence and permanent record keeping for the Association. Minutes shall be recorded and maintained by the Secretary or the acting Secretary in the Secretary's absence. All corrections or additions will be completed at the following meeting.

Additionally, the secretary should be familiar with and competent in the following applications: word processing (preferably WORD but at minimum WORD compatible); Spreadsheet software (preferably Excel but at minimum Excel compatible); E-mail and other IT applications as needed.

OLRCB Director

The Executive Directors shall represent General membership in regularly scheduled and Emergency Board meetings. Executive Directors shall make themselves available to the general membership for input and feedback regarding member issues and concerns and cast their votes in OLRCB Business meetings accordingly. Executive Directors may be called upon by the President to participate in OLRCB Committees and Special Projects.

Basically, candidates for director should be willing, ready, and able to be available for OLRCB members-at-large as such and to the OLRCB Executive Board. They must be willing to attend and participate in at least two (2) to four (4) meetings per year, one of which is held at the annual OLRCB State Shows and Convention. The 2012 OLRCB State Show and Convention will be held in Roseburg, OR; date and times TBA.

Thank you for your interest in participating in our club's executive branch. Let's move forward for the betterment of all as well as the benefit to our hobby as a whole.

